

Seattle Permits

— part of a multi-departmental City of Seattle series on getting a permit

Requesting a Code Amendment

September 2001

Any citizen may initiate a request to amend the text of the codes and regulations administered by Seattle's Department of Planning and Development (DPD).

DPD administers the following codes, which are part of the Seattle Municipal Code (SMC):

Code Title	SMC Code Chapter
Condominium Conversion	Ch. 22.902
Downtown Housing Maintenance	Ch. 22.220
Environmentally Critical Areas	Ch. 25.09
Floodplain Development	Ch. 25.06
Housing and Building Maintenance	Ch. 22.200 -22.208
<i>- includes Just Cause Eviction Standards</i>	
Land Use	Title 23
Mobile Homes/Parks	Ch. 22.902, 22.904
Noise Ordinance	Ch. 25.08
Permit Fees	Ch. 22.900
Rental Agreement Regulations	Ch. 7.24
SEPA Policies and Procedures	Ch. 25.05
Seattle Building	Ch. 22.100
<i>- includes Elevator Standards</i>	
Seattle Electrical	Ch. 22.300
Seattle Energy	Ch. 22.700
Seattle Mechanical	Ch. 22.400
<i>- includes Boiler and Refrigeration Standards</i>	

Stormwater, Grading and Drainage Ch. 22.800-22.806

Tenant Relocation Assistance Ch. 22.210

Weeds and Vegetation Control Ch. 10.52

NOTE: Sign regulations are located in both the Seattle Building Code and the Seattle Land Use Code.

DPD reviews each of these codes on a periodic basis for necessary updates and maintenance. A citizen request for a code amendment may be handled individually or may be incorporated into an upcoming routine review and update.

A request to change a code becomes law only after approval by the City Council and the Mayor. Decisions by elected officials occur after DPD prepares a report and recommendation on a proposed change. The department is not obligated to prepare a report or propose code amendments on every request received.

To initiate an amendment request for any of the listed codes, fill out the form on page 2 and submit it in either of the following ways:

IN PERSON: Bring it to the DPD Land Use Policy Unit, located on the 19th floor of Seattle Municipal Tower at 700 Fifth Avenue in downtown Seattle.

BY MAIL: Send it to DPD, ATTN: Land Use Policy Unit, 700 Fifth Avenue, Suite 2000, P.O. Box 34019, Seattle, WA 98124-4019. (NOTE: For mailing purposes this suite number is different than the in-person suite number listed above.)

There is no fee for submission or review of a text amendment request. Code change requests may also be submitted to the Seattle City Council or any of its members.

More information on the code text amendment process is available from DPD's Land Use Policy Unit by calling (206) 684-8880.



City of Seattle
Department of Planning & Development

Gregory J. Nickels, Mayor Diane Sugimura, Director

www.seattle.gov/dpd

700 5th Avenue, Suite 2000
P.O. Box 34019
Seattle, WA 98124-4019
(206) 684-8600

REQUEST FOR CODE AMENDMENT

1. What section of the code do you want to amend? If practical, please cite exact code provisions.

2. What does this code provisions allow or not allow which causes you to wish to change it?

3. What effect would you like the revised code provisions to achieve?

4. Why do you feel this change is necessary or desirable? (Use extra pages if necessary).

Requestor's name: _____

Address: _____

Phone: _____ Email: _____